

भारत सरकार | Government of India
पत्तन, पोत परिवहन और जलमार्ग मंत्रालय | Ministry of Ports, Shipping and Waterways
दीपस्तंभ और दीपपोत महानिदेशालय | Directorate General of Lighthouses and Lightships
ए-13, सैक्टर-24, नोएडा (.प्र.उ)201301 | A-13, Sector -24, Noida (U.P.) 201301

File No. P-2302/1/2020-DP

Noida, Date 19/09/2023

NOTICE INVITING QUOTATION

For & on behalf of President of India, the Director General of Lighthouses and Lightships, Noida (UP) DGLL invites sealed RFQ (Request for Quotation) from reputed firms for the "**Design, Erection and Management of DGLL booth at Maritime India Summit-2023**" from 17-19 October,2023 at MMRDA Ground, Bandra Kurla Complex, Mumbai,

The sealed quotations clearly super scribing on the envelope the above said work along with a "Bid Security Declaration as per format (Annexure-1) shall be reach to the Director General of Lighthouses and Lightships, Deep Bhavan, A-13, Tulsi Marg Sector 24, Noida-201301 on or before 20/09/2023 by 15:00 hrs. The quotation shall be opened on the next working day 21/09/2023 at 16:00 hrs. in the presence of bidders present, if any.

Scope of Work

The probable scope of work required from the reputed firms involves construction, fabrication and management of exhibition covering the following activities of DGLL for International Level Exhibition.

- 3.1.1 The successful bidder will be required to conceptualize the designing, erecting & management of DGLL booth (9 m x 10 m = 900 Sqm) of DGLL (with Aids to Navigation & satellite theme) well within the due time and also manage Public Relation activities during the exhibition for **3 days (17th to 19th Oct 2023)** including supply of all materials, labours, tools & plants, loading/unloading, transportation and dismantling and taking away after the summit etc complete as directed:
- 3.1.2 P3 Wall [20*10] with Frame/Fitting/Technical person for displaying Tourism video (Full HD)
- 3.1.3 LED displays 55 Inch TV with stand/3D Biilaboard wall setup – 6 Nos with laptops/server and pen drive video capability in the stall to run Lighthouse movies and Tourism movies and showing other system DGLL progress.
- 3.1.4 Tablets – 4 Nos. minimum
Poster panel fitting and preparation of Graphics / Animations of various services (DGPS, VTS, Racon, Tourism etc) of DGLL with Audio system. High pixel digital vinyl prints Vinyl cut Letters, L.ED Letters, L.ED Logos.
- 3.1.5 Live demonstration of data of SCADA system, NAIS & NAVTEX networks
- 3.1.6 Designing, printing & supply of brochures 500 Nos. on DGLL's activities

- 3.1.7 Provisions of podiums for display of various models – 5 Nos minimum
- 3.1.8 Provision of manpower for electrical / general maintenance for 3 Days
- 3.1.9 Design, preparation and supply of giveaway souvenir – 600 Nos. minimum
- 3.1.10 Video & Photography of stall & visitors
- 3.1.11 Design & erection of Satellite and V-sat antenna models
- 3.1.12 Design & fabrication of Lighthouse tower working model of atleast 4m height with unique base design.
- 3.1.13 Hiring charges for Laptop, Multifunction printer/ scanner for front desk.
- 3.1.14 There shall be a table rack & stand to keep certain flyers/ books/ broucher materials etc.
- 3.1.15 The design and decoration of the stall shall be implemented in such a way that it showcases the best of Aids to Navigation services like Models of Lighthouse, VTS GOK and other systems of DGLL as per the international standard.
- 3.1.16 The design and decoration of the stall shall be implemented in such a way to provide a space for 3dimensional photography/ 3D Animation of DGPS cum satellites systems and VTS GOK systems of DGLL.
- 3.1.17 The stall shall be designed with ample space for exhibitors to sit and live demonstrating of NAIS (National Automatic Identification System), SCADA (Automation) and NAVTEX services.
- 3.1.18 The stall should display high resolution images of Lighthouse Tourisms rich tangible/ intangible heritage in the inner wall of the stall.
- 3.1.19 There shall be a reception table with locking facility for small storage & two chairs
- 3.1.20 There shall be open display to display the lighthouse models (show case wall).
- 3.1.21 The flooring shall be raised platform with laminate tile finish or carpeted.
- 3.1.22 Dismantling of the stalls after the MIS 2023 is over.
- 3.1.23 There shall be daily cleaning of the Stall during all the days with sufficient dustbins.
- 3.1.24 The stall set up shall be such that it is easily dismountable. Therefore it is highly recommended that the entire stall shall be set up by hiring the necessary structure, furniture, storage equipments and electrical installation on rentals.
- 3.1.25 The bidder should know the procedure to liaise with exhibition authorities to obtain all necessary approvals including for the designing the stall.
- 3.1.26 Design and fabrication of 3D banners
- 3.1.27 Adequate illumination shall be provided wherever required.
- 3.1.28 Documentation Report and summary report of the exhibition along with the photographs shall be compiled and submitted to DGLL after the exhibition is

over.

- 3.1.29 3D Design of Booth/Graphics/ Short Video/Introductory video/Vinyl Design and others
- 3.1.30 Hologram Fan, AI Photo booth, Hologram Portal, Standee
- 3.1.31 A Complete Setup with high resolution/Video making and technical equipment's
- 3.1.32 Walkthrough According to Requirements by Department/3D Anamorphic Video
- 3.1.33 Plants/Hostess/Service Boy/Technicians/Water Bottle's.

Terms and Conditions

1. The validity of the offer shall be clearly indicated, which however, shall not be less than 90 days.
2. The taxes, if any shall also be mentioned clearly.
3. The Director General reserves the right to accept or reject, in part or fully any Quotation without assigning any reason whatsoever and in case of any dispute the decision of the undersigned shall be final and binding to the firm.
4. The quantity shown in schedule may increase or decrease the time of issue of work order
5. Utmost care shall be taken while carrying out the work is to be ensure that existing installation are not disturb/ dislocated.
6. The tools and equipment etc. required for the lifting or dismantling shall be provided by contractor.
7. The incomplete quotation enquiry shall be liable for rejection.
8. In case of any dispute English version will follow.

FOR DIRECTOR GENERAL

Encl-Schedule of Rates

SCHEDULE OF WORK

Name of Work:- Design, Erection and Management of DGLL booth at Maritime India Summit-2023” from 17-19 October,2023 at MMRDA Ground, Bandra Kurla Complex, Mumbai

SI No	Description of Item	Unit	Quantity	Rate by Firm (Without GST)
1.	Preparation of floor approx. 900 sq ft (9mx10m) platform with carpeted flooring (4 inches raised floor), carpet woven synthetics carpet-3-4 mm thickness.	Lot	One Job	
2.	Providing of side pillar fabrication including paint finished wooden wall fabrication (no system visible) MDF ply board with putty both side finish,	Lot	One Job	
3.	Providing of fascia fabrication including MDF ply board, both side finish with putty, colour and finishing.	Lot	One Job	
4.	Providing of poster panel fitting and preparation including high pixel digital vinyl prints, vinyl cut letters, LED letters, LED logos	Lot	One Job	
5.	Providing of LED wall plasma TV including P3 wall (20x10) with frame / fitting /technical person, 55-inch TV stand, 3D billboard wall setup	Lot	One Job	
6.	Furnishing and fittings of visitor chairs / system tables / spot lights/ LED par light / metal lights / Display light / halogen / Banner light / Backlight / MCV / Rope lighting / LED strip light / brochure stand .	Lot	One Job	
7.	Labour charges for carpenters for 10 days (16 hrs per day)., electrician for 6 days (16hrs per day), Painters for 6 days(16 hrs per day), supervisor for whole project etc.	Lot	One Job	
8.	Designing and planning of 3D design of booth / graphics/ short video / introductory video / Vinyl design and others.	Lot	One Job	

9.	Digital signage items for stall -hologram fan, AI photo booth, hologram portal, standee.	Lot	One Job	
10	Providing of virtual video VR setup – a completed setup with high resolution /video making and technical equipment's	Lot	One Job	
11	Providing of 3D walkthrough making according to requirement 3D anamorphic video.	Lot	One Job	
12	Providing plants, hostess, service boys, technicians, water bottle's	Lot	One Job	
13	Transportation charges for factory to venue, 4 loading vehicle for up & down.	Lot	One Job	
	Total			
	GST			
	Grand Total			

GST for applicable

Director General of Lighthouses and lightships, Noida