

भारत सरकार
पत्तन,पोत परिवहन और जलमार्ग मंत्रालय
दीपस्तंभ और दीपपोत निदेशालय
“दीपभवन”,
5/20, ज़ाफर सैरंग स्ट्रीट,
चेन्नै-600001



Government of India
Ministry of Ports, Shipping and
Waterways
Directorate of Lighthouses & Lightships
“Deep Bhavan”,
5/20, Jaffar Syrang Street
Chennai - 600001

दूरभाष/Tel.:044-
25232807

ईमेल/Email:dte-che@gov.in

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Date of closing: 30 days from the publication of advertisement

Advt. No - 04/2024

Applications are invited in the prescribed format as enclosed (on a good quality A-4 size paper using one side only) from eligible Indian nationals for the following post in the Directorate of Lighthouses and Lightships, Chennai. Applications completed in all respect along with required enclosures should reach within 30 days from the date of publication of this advertisement in Employment News by speed post or registered post to “The Director, Directorate of Lighthouses and Lightships, ‘Deep Bhavan’, 5/20, Jaffar Syrang Street, Chennai 600001.

Sl. No.	Name of the post	Classification	Pay Scale	No. of Vacancies					Normal Age
				UR	ST	OBC	SC	Total	
1	Navigational Assistant Grade III	General Central Service Group ‘C’ Non-Gazetted, Non-Ministerial	PB-1 5200 — 20200 plus GP 2800(Pre-revised) Revised Pay Level-5 (29200-92300) in the Pay Matrix	02	-	-	-	02 Out of 02, 01 for Ex- servic eman	Between 18 and 27 Years (Relaxable as per rules)

EDUCATIONAL AND OTHER QUALIFICATION REQUIRED FOR DIRECT RECRUITMENT:

(i) **Essential: -**

Diploma in Electronics or Telecommunication or Electronics and Communication or Electrical and Electronics from a Institution recognized by Central Government or State Government

(ii) AGE LIMIT:

- (a) The lower and upper age limit indicated will be reckoned as on closing date. The crucial date of determining the age limit shall be the closing date for receipt of applications from candidates in India. The upper age limit is relaxable as under subject to submission of requisite certificate.
- (b) The upper age limit relaxation for other categories like Ex-Servicemen, Physically Handicapped candidates etc. will be as per the admissible Rule of Govt. of India for the recruitment to the post as on closing date.
- (c) For Govt. Servants it is up to 40 years in case of General category.
- (d) No age relaxation is allowed to CBC & SC/ST candidates applying against unreserved vacancies.

(iii) HOW TO APPLY:

- (a) The application format as per Annexure — 1 (which can be downloaded from the above website) should be filled by the candidate in his/her own handwriting with blue or black ball point pen (not in pencil, fountain pen or gel pen) dated and signed. Only international numerals i.e. 1, 2, 3 etc. should be used. The application form should be filled strictly observing all the instructions given in the Employment Notice. The candidate should affix his/her normal signature in the application form. Application signed in capital/spaced out letter will be treated as invalid.
- (b) The candidate's Name, Address with Pin Code, Date of Birth, Fathers Name and Nearest Railway Station should be written legibly in English in bold capital letters.
- (c) **Photographs:** One recent (not earlier than three months from the date of application) colour photograph with name tag of size 3.5 cm x 3.5 cm with clear visibility of face and a portion of shoulder should be pasted on the application form in the space provided. The back ground of the photo with white or light colour is more preferable. The face should be at the centre of the photograph. The eyes shall be clearly visible in photo. Photo with Cap /Hat, photos taken head covered with clothes (except which is related to religious vow) photos with goggles, and photos with partial visibility of face are not accepted. Those who are using spectacles for vision correction should take the photo wearing the spectacles. Xerox copy of photograph is not permitted. The candidate should sign in the space provided in the box below photograph. One identical extra colour photograph should be enclosed with the application, indicating candidate's name tag and category on the reverse of the photograph. Candidate may note that the Director of Lighthouses and Lightships (DLL) may reject at any stage for pasting old / unclear photograph on the application or for any significant variations between photographs pasted in the application and the actual physical appearance of the candidate.
- (d) Applications which are not in prescribed format, illegible, incomplete, unsigned, signed in capital letters, without colour photo of candidate and the application received after closing date are liable to be rejected. **In case the closing date happens to be a public holiday the next working day will be the last date for receiving of applications at 1700 Hrs.** and The Directorate of Lighthouses and Lightships, Chennai will not be responsible for any postal delay or loss.
- (e) The envelope containing the application should be clearly super-scribed "**Application for the post of Navigational Assistant Grade III, Advt. No - 04/2024**"

iv) GENERAL INSTRUCTIONS

- (a) Before applying for the post, the candidate should ensure that he/she fulfills all the eligibility norms. The candidate should have the requisite Educational/Technical qualification from recognized University/Institute as on the closing date of application. Those awaiting results of the final examination need not apply.
- (b) Candidate may apply offline only and should fill up the application in his/her own handwriting and must sign at the prescribed places. Application should be in good quality A-4 size paper using one side only. Employment News or any Newspaper cutting should not be used as application. The candidates purchasing printed application form from the market should ensure that it conforms to the prescribed format published in the Employment Notice. The candidate can also download the application format from the website. The candidates who submit application offline should send their application sufficiently in advance before the

closing date. The DLL will not be responsible for any postal delay/wrong delivery at any stage of the selection process.

- (c) The candidates are required to sign in English or Hindi in the prescribed places provided in Application Form. The signature on Application Form, Information Sheet, Answer Sheet, Question Booklet and other places should be identical. The signature must be in running hand and not in block capital or disjoined letters. Signature at the time of application, written examination and document verification in different style or language may result in cancellation of candidature.
- (d) Candidate submitting more than one application for the same post will be summarily rejected.
- (e) Candidate should note that the Date of Birth as recorded in the Matriculation / Higher Secondary School Examination Certificate or an equivalent Certificate, as on the date of submission of application will only be accepted.
- (f) The number of vacancies indicated in the Employment Notice is provisional and may increase or decrease depending upon the actual needs of the administration. The administration reserves the right to cancel the notified vacancies at any stage and at any time at the discretion and such decision will be final and binding on all.
- (g) The candidates who fulfill the requirements as per Recruitment Rule shall be called for written examination. All unsuccessful candidates shall be eliminated at this stage and will not be allowed to appear for further selection process. Only successful candidates shall be called for next stage of selection process to trade test.
- (h) Date of written examination will be intimated to the candidates by post. Centre for Examination will be indicated on the admit card. The Examination Centre will not be changed under any circumstance. The authority will not be responsible for any delay / wrong delivery of call letters. The candidates are advised to visit the website from time to time.
- (i) Emoluments on initial appointment will be minimum in the Pay Level plus other allowances as applicable at that time only.
- (j) All the candidates irrespective of community may be considered against UR vacancies
- (k) Candidates belonging to OBC/SC/ST who fulfill required qualification/technical qualification can also apply against UR vacancies. They will, however have to compete with the UR candidates. No age relaxation will be allowed to such SC/ST/OBC candidates applying against UR vacancies.
- (l) Final selected candidates are supposed to serve at Directorate or any Light house station including remote and island locations and liable to be transferred anywhere in India (including Andaman & Nicobar / Lakshadweep Islands) away from the headquarters.

v) ENCLOSURES:

The following enclosures as applicable to each individual candidate should be firmly attached along with the application in given order:

- (a) Application form in prescribed format (as given in Annexure -1)
- (b) One copy of identical passport size colour photograph firmly attached to the application (apart from one copy pasted in the application).
- (c) Self-Attested copy of Matriculation / Higher Secondary School Examination Certificate or an equivalent Certificate indicating date of birth.
- (d) Self-Attested copy of educational and/or technical qualification prescribed for the post.
- (e) Self-Attested copy of the mark list of educational and/or technical qualification.
- (f) Self-Attested copy of Experience certificate if any.
- (g) Disability Certificate by persons with disabilities (HH, OA, OL, DW, AAV, LC if OL or OA, SLD, MD(Combination of HH + OL or OA or DW) in prescribed format for appointment of posts under Govt. of India
- (h) Ex-Servicemen candidate should submit self-attested Photostat copy of the discharge certificate. They should also enclose the appropriate certificate issued by the competent authority for the equivalence of their educational / technical qualification.
- (i) NO OBJECTION CERTIFICATE from the competent authority, if already employed in any Government Department / Public Sector undertakings.
- (j) Self-Attested copy of Aadhar Card.

vi) INVALID APPLICATION:

Candidates are required to read all the instructions thoroughly before applying and sending their application to the DLL. Their applications are likely to be rejected on one or more of the following reasons.

- (a) Applications received before the date of publication of the Notification and application received after the closing date of Centralized Employment Notification.
- (b) Application not in prescribed format
- (c) Application without signature or signature done in capital letters or different type of signature at different places of the application.
- (d) Application which are illegible or incomplete.

- (e) Copies of requisite certificate not enclosed.
 - (i) Self Attested Certificate of date of birth i.e. Matriculation /High School Exam or equivalent certificate.
 - (ii) Self Attested Educational and / or and/ or technical qualification prescribed for the post.
 - (iii) Self Attested copy of the mark list of educational, and/ or technical qualification.
 - (iv) Self Attested Community certificate if applicable
 - (v) Self Attested Discharge Certificate of Ex-Servicemen Candidate
 - (vi) Self Attested Disability Certificate for persons with disabilities
 - (vii) Self attested copy of Aadhar Card
 - (viii) Self Attested copy of Experience certificate if any
- (f) Do not possess the prescribed qualification for the post on the date of application.
- (g) Over aged or under aged or Date of Birth not filled or wrongly filled.
- (h) Double or multiple applications submitted.
- (i) Applications without colour photo or photo with cap, wearing goggles, disfigured, unrecognizable or scanned or Xerox copy.
- (j) More than one application in single envelope.
- (k) Any other irregularities which are considered invalid.

vii) SERVING EMPLOYEES:

Candidates serving in any Government Department or Public Sector Undertaking should apply through proper channel or should apply directly to the DLL with NO OBJECTION CERTIFICATE from the employer to avoid delay. The last date of receipt of application will not be extended on account of any delay in transmitting the application by the concerned office. Advance copy of the application without NO OBJECTION CERTIFICATE will not be entertained. Application received after closing date and time will also not be accepted.

viii) SELECTION CRITERIA FOR THE POST:-

Written test for 100 marks comprising of PART-A: General Knowledge/Aptitude Test (Numerical/Qualitative/ Quantitative/Reasoning etc.), and PART-B: Technical. Candidates can refer for detailed syllabus in www.dgll.nic.in. The successful candidates from written test will be eligible for further selection process, i.e. trade test.

ix) MISCELLANEOUS:

- (a) The entire Employment Notice along with all Annexure will also be available on the website www.dgll.nic.in and www.ncs.gov.in Candidates may print the application forms on along with annexure on A4 paper and can be used for sending application to Director.
- (b) The application without the requisite enclosures will be rejected. Any of the above enclosures sent separately will not be entertained.
- (c) The Director reserves the right to reject the candidature of any applicant at any stage in the process of recruitment, if any irregularities / deficiency is notice in the application.
- (d) The centre for examination allotted will be final and binding. Director reserves the right to conduct additional written examination/document verification at any stage. Director also reserves the right to cancel part or whole of any recruitment process at any stage without assigning any reason thereof.
- (e) The decision of the Director in all matters relating to eligibility, acceptance or rejection of the application, penalty for false information, mode of selection, conduct of written examination, allotment of written examination centre, selection, allotment of posts to selected candidates etc. will be final and binding on the candidate and no enquiry or correspondence will be entertained by the Director in this regard.
- (f) Candidates finally selected are liable to be posted anywhere in India.
- (g) The Director is not responsible for any inadvertent error.

(h) Any legal issues arising out of this Employment Notice shall fall within the legal jurisdiction in Chennai only.

(i) In the event of any dispute about interpretation, the English version will be treated as final.

xi) IMPERSONATION / SUPPRESSION OF FACTS / WARNING

(a) No candidate should attempt impersonation or take the help of any impersonator at any stage of the selection process. Otherwise, the candidate will be debarred for examinations as well as debarred from any appointment in Government services. In addition, legal action will be taken against the candidate.

(b) Any material suppression of facts or submitting forged certificate / caste certificate by a candidate for securing eligibility and / or obtaining privileges shall lead to rejection of his/her candidature for the particular recruitment for which he/she is applied. Further, legal action can be initiated, if warranted.

(c) Any candidate found using unfair means in the examination or sending someone else in his/her place to appear the examination will be liable to be prosecuted by lodging FIR.

(d) Furnishing of any false information or deliberate suppression of any information at any stage will render the candidate disqualified and debarred from appearing any selection or examination for appointment to any other Government service and if appointed, the service of such candidate is liable to be terminated.

xii) WARNING

Beware of Touts and job racketeers trying to deceive for false promises of securing job either through influence or by use of unfair and unethical means. Director has not appointed any agent(s) or centre(s) for action on its behalf. Candidates are warned against any such claims being made by persons/agencies. Candidates are selected purely as per merit. Please beware of unscrupulous elements and not fall in their trap. Candidates attempting to influence Director directly or indirectly; shall be disqualified and liable for legal action.

c) If Minority, indicate Community:

10. Gender (Tick 'X'): Male Female
11. Religion (Tick 'X'): Hindu Muslim Christian Others
12. Date of Birth (DD/MM/YYYY):
13. Age (as on last date of Application): Years Months Days
14. Are you (i) Govt. Employee: Yes No (ii) Ex-Servicemen: Yes No
- (iii) Persons with Disabilities: Yes No If yes, HH OA SLD
 (* Necessary certificate to be submitted.) OL MD(Combination Of HH + OL or OA or DW)
 DW
 AAV
 LC if OL or OA

15. Visible Mark of Identification on Body:

16. Qualification: (fill in only those qualifications prescribed for the posts applied for)

(a) Academic	Qualification	University/ Board	Year of Passing	Subjects	Marks / % Obtained
S.S.C. / X / Matriculation					
Higher Secondary / XII /Intermediate					

Degree/Diploma from an institution recognized by Central Government or State Government

(b) Technical	Qualification	University/ Board	Year of Passing	Discipline	Marks / % Obtained
Diploma					
Any Other Qualification					

17. Details of previous & present employment held (in chronological order starting from present position backward) (Attach separate sheet, if required)

Name & Address of Employer	Designation & Scale of Pay	Date from	Date to	Nature of Job	Length of the service

18. Document attached in proof of: (Indicate in relevant boxes indicated below;

- Matric/SSCL Certificate (for DOB Proof) Qualification Certificates Mark list of all semester/year
- Community Certificate: SC/ST/OBC Disability Certificate - PwD Discharge Certificate for Ex-SM

Self-Declaration: OBC candidate No Objection Certificate Experience Certificate

19. If selected, minimum time for joining the post:

20. Have you ever been detained in Police custody? Or convicted by Court of Law? Or any criminal case is pending or contemplated by Court of Law? Yes No

If any of this is Yes, give complete details thereto on separate paper.

21. Declaration:

“I hereby declare that all the statements made by me in the application are true and complete to the best of my knowledge and belief and nothing has been concealed or suppressed. I also understand that in case, any of my statement is found untrue during any stage of recruitment or thereafter, shall disqualify me for the post and I shall be liable for any action under the extant rules and my services are liable to be terminated without giving any notice or reason thereof.”

Date:

Place:

Signature of Candidate

ANNEXURE-2

The form of certificate to be produced by Government servants for claiming Age concession (Letter Head of the Institution/Issuing Authority)

This is to certify that Shri/Smt./Ms.....S/o, D/o, W/o Shri.....is a regularly appointed an employee of this Organization/Department/Ministry and duties performed by him/her during the period(s) are as under (Short description of duties performed)

Certified that:

*(a) Shri/Smt./Kum. holds substantively a permanent post of... in the Office/Department ofwith effect from

*(b) Shri/Smt./Kum. has been continuously in temporary service on a regular basis under the Central Government in the post of.....in the Office/Department.....with effect from.....

Signature.....

Name.....

Designation.....

Ministry/Office.....

Address.....

Place:

.....

Date:

.....

Office SEAL.....